Preparing you for transition Your transfer experience

This document has been designed for staff who are transferring in to the new Probation Service in June 2021. It explains the key stages of the transfer process and the activities that will happen to prepare and support you ahead of your transition. Many of the activities listed are ongoing and are likely to impact different organisations at differing times.

Technology roll out will happen at different times for each organisation,

Assignment

You should hear from your current employer about whether you are in scope to transfer to the new Probation Service (HMPPS) or the Dynamic Framework.

Consultation begins

Consultation is a period of formal discussions between Trade Unions / Employee Representatives and current employers, supported by the NPS. The discussions are about proposed changes for transferring staff. Consultation is likely to end in March 2021.

Employee checks and security vetting

Employee checks and security vetting are likely to begin at different times for each organisation.

NPS technology roll out begins

beginning in February.

Pre transfer Placement

This activity is only for a few NPS operational ACOs and the CRC equivalents who are key to assuring operational stability, providing leadership to operational teams and ensuring the smooth running of services.

The Welcome Hub launches

The Welcome Hub is designed to prepare, support and welcome staff transferring in to the NPS. It will contain a variety of information and resources, including access to pretransfer learning and development.

April

Oct / Nov

January

February

March

Aligning pay

Between April and June, pay will be aligned to the NPS pay scales for staff who are covered by the National Agreement.

Aligning job roles

Between April and June, all staff will have their job role aligned to the NPS job roles. This includes staff whose role will stay the same as well as those whose role may change.

Your transfer letter

You will receive a personalised letter that clarifies your salary, job role, location and other key employment details.

Transfer happens in late June 2021.



May

June